

ALDBROUGH PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 8 SEPTEMBER 2014 AT THE PRIMARY SCHOOL, ALDBROUGH – COMMENCING 19.30 HOURS

PRESENT: Cllrs Sharlah Cantwell Chairman
Steve Turner
Malcolm Turner
Tim Floater
Mick Robinson
John Fox
Sarah Greenwood Clerk
PCSO Darren Bainton (arrived approx 8pm after his clinic)

1. **APOLOGIES:** Paul Woodward – working
Kevin Blackwell – working
Geoff North – away
2. **PUBLIC PARTICIPATION 5 members of the public present and at 8pm one late arrival making 6 in total (no longer than 15 minutes allowed):** Nothing to add
3. **DECLARATIONS OF INTEREST:** nil
4. **TO APPROVE THE LAST MONTH'S MINUTES (11 AUGUST 2014):**
The minutes of last month's meeting were accepted as a true record and signed by the Chairman
5. **TO APPROVE THE FINANCIAL ACCOUNTS UP TO 1ST SEPTEMBER 2014:**
The balanced financial accounts were presented and approved and signed by the Chairman.
6. **POLICE MATTERS:**
PCSO Darren Bainton handed out report showing 6 crimes for the month of August and one anti-social behaviour reported. Crimes included burglary and theft of a chainsaw at a work shop on East Newton Road, Equipment and wallet stolen from the boot of a car at the Fishing Lakes. North Street was subject to pellet gun firing at a car. Assault at the Caravan Park.

Councillors asked that the allotment area be patrolled more frequently as there has been airgun shots and unknown vehicles around.
7. **MATTERS ARISING – LOOKING AT LAST MONTH'S RESOLVES:**
 - a) **Hornsea Road speeding/danger issues:** This was discussed with the members of the public present – Cllrs to await the outcome of Phil Hiscott ERYCC Road Engineer and his findings.
 - b) **Locking of Salt Bins:** Cllr Tim Floater is dealing with these.
 - c) **The missing High Street sign:** A new sign is now up and back in place over the Elm Tree Pub.
 - d) **Asset Register:** The asset register which was last done 5 years ago, has been located but will need updating – **RESOLVE; List has been passed to Clerk who will type it up**
 - e) Dog Fouling Partnership scheme – meeting was held prior to the Parish Council meeting and the Chair informed everyone that if owners of dogs are seen not to clear up after their dog to report with as much detail as possible to dog wardens who will investigate and letters will be sent to offenders.
 - f) Cemetery Gates, Recreation gates and cenotaph are now painted. The Councillors were pleased with the work of Lakeside Decorating. Cllr Steve Turner handed the invoice to the clerk for payment £615 in total. **RESOLVED**

- g) Still awaiting the assessment by ERYCC re the Citizen Link Building and its state of repair. Suggestion was made that maybe it could be used by the local Police as an office and enquiry place. **RESOLVE; CLERK TO EMAIL ERYCC AND ASK IF THE BUILDING COULD BE USED FOR THIS**
 - h) The disrepair of the seat on North Street **RESOLVE; CLLR STEVE TURNER TO ASK A LOCAL HANDYMAN IF HE WOULD REPAIR THE SEAT**
 - i) The Aldbrough Lifestyle team had asked if they could link in with Aldbrough Parish Council's website and this has been agreed by Cllr Kevin Blackwell who manages the Aldbrough Website.
 - j) Graffiti on 17 Hornsea Road, **RESOLVE; CLLR STEVE TURNER HAS SPOKEN TO OCCUPIER OF NO 17 AND HOPES HE WILL MODIFY THE GRAFFITI DOWN ALSO CLERK WAS ASKED TO CHASE THIS UP AND REPORT AGAIN TO ERYCC AND REMIND THEM THIS IS A CONSERVATION AREA**
 - k) Cars with disability badges parking on double yellow lines – Hornsea Road: **RESOLVE; NO RESPONSE AS YET FROM ERYCC THEREFORE CLERK HAS BEEN ASKED TO CONTACT THE CAR PARKING ENFORCEMENT TEAM DIRECT.**
8. **CLG GAS SITE UPDATE:** Cllr Mick Robinson attended the recent meeting and stated that the minutes will be circulated from CLG to the Councillors in due course
9. **CLERK'S REMUNERATION/MILEAGE/CONTRACT OF EMPLOYMENT AND HOLIDAY ENTITLEMENT:**
The Clerk and members of the public were asked to leave the room whilst Councillors discussed the above. When Clerk and members of the public returned to the meeting room they were informed that the Councillors would be writing to the clerk for her to peruse their letter and to sign a contract at the next meeting if she feels the document fair.
10. **ANNUAL AUDIT COMPLETED:**
Clerk presented the finalised annual audit which has now been checked and verified by PKF Littlejohn and financial audit to be displayed on the noticeboard for a period of 2 weeks.
11. **PLANNING APPLICATIONS:**
Crossmere bungalow planning application for windows has been approved.
Cowden Parva appeal has finally been granted.
12. **CORRESPONDENCE:**
- a) Chair had correspondence from Kath Moore re the trees in the churchyard need pruning **RESOLVE; CLLR STEVE TURNER TO TAKE A LOOK AT THEM AND ASSESS.**
 - b) The Church are having a Flower Festival in celebration of Harvest Festival. The Church have asked the Parish Council if they would like to contribute a flower display **RESOLVE; CHAIR ASKED IF THE PARISH COUNCIL ARE HAPPY TO SUPPORT THIS – THE COUNCILLORS WERE IN AGREEANCE – FLOWERS TO BE PURCHASED AND DISPLAY SET UP.**
 - c) Email received from Irena Bauman, Professor of Sustainable Urbanism, asking if Aldbrough would participate in a bid to The Joseph Rowntree Foundation asking them to work with this research team to develop a plan against flooding and climate changes. **RESOLVE; THE COUNCILLORS THOUGHT THIS COULD BE A BENEFIT TO ALDBROUGH AND TO THE EMERGENCY PLANNING STRATEGY - CLERK TO LET THE PROFESSOR KNOW.**

- d) Email received from Pat McVeigh re 248 Seaside Road stating that the site at 248 has been completely cleared and the Notice complied with. **RESOLVE; COUNCILLORS HAVE NOTED THAT THE FENCE ON THE EAST SIDE OF THE SITE SHOULD BE IN LINE WITH THE TELEGRAPH POLE AND IT IS NOT – CLERK TO CONTACT PAT MCVEIGH ERYCC TO ASK FOR IT TO BE PUT RIGHT**
- e) Chair stated she has received a letter from a parishioner re her concerns over the parking situations along Hornsea Road, North Street, Church Street and Headlands Road. **RESOLVE; CHAIR ASKED CLERK TO WRITE A LETTER OF ACKNOWLEDGEMENT TO THE PARISHIONER**

13. **ANY OTHER BUSINESS:**

- a) Cllr Tim Floater attended the latest Withernwick Wind Farm Fund meeting and found it informative and interesting. They discussed how some of the funding is being put to use by other villages.
- b) Cllr Mick Robinson asked Clerk if the monies from the grant for Salt bin has been submitted to the account – not submitted up to 5/9/14 which was the last date the clerk checked the financial accounts.
- c) Cllr Mick Robinson stated he believed there were 3 salt spreaders being kept at the Post Office and a ton of salt. **RESOLVE; CLERK WAS ASKED TO SEND A LETTER TO THE POST OFFICE CONFIRMING THAT THESE ITEMS ARE BEING KEPT ON THEIR PREMISES.**
- d) Clerk asked permission to pay a bill for the amount of £123.60 which is for repairs to the playground surface. **RESOLVED; COUNCILLORS GAVE PERMISSION TO PAY THIS INVOICE.**
- e) Cllr Mick Robinson stated the gateway post to the allotments is loose **RESOLVE; CLLR STEVE TURNER SUGGESTED HE WOULD ASK A HANDYMAN PARISHIONER TO MEND IT.**
- f) The old noticeboard is kept with Cllr Tim Floater – **RESOLVE; CLLR MALLY TURNER TO COLLECT IT AND FIX IT BACK IN PLACE NEXT TO THE NEW ONE SITUATED NR THE POST OFFICE**
- g) Cllr Mick Robinson stated that he had attended the Community Partnership Meeting and again found it interesting and informative.
- h) Cllr Tim Floater asked that the minutes and agenda be sent to him via the post as he was having problems accessing his emails.
- i) Cllr Paul Woodward cancelled attending the ERNLLCA seminar ‘Financial Management’ held July 2014 in Barton – Councillors agreed that he need not pay his fee due to exceptional circumstances.

Chair thanked all for attending and for their input. The meeting closed at 9.15pm

14. **DATE OF THE NEXT MEETING:** MONDAY 13 OCTOBER 2014 TIME; 7.30PM

SIGNED: **DATE:**

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