

## ALDBROUGH PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON MONDAY 11 NOVEMBER 2013 AT THE HEADLANDS PRIMARY SCHOOL, ALDBROUGH COMMENCING 19.30HOURS

**PRESENT:** Cllr Sharlah Cantwell Chairman  
Cllr Steve Turner Vice Chair  
Cllr Tim Floater  
Cllr Mick Robinson  
Cllr Malcolm Turner  
Cllr Geoff North  
Cllr Kevin Blackwell  
Cllr John Fox  
Cllr Paul Woodward  
Sarah Greenwood (Clerk)

1. **APOLOGIES:** PC Bainton (due to change in working hours)
2. **PUBLIC PARTICIPATION:**

8 members of the public attended including members of the Lifestyle Team, Mr Mayman and Representatives from St Bartholomew's Church.

2a) Representatives from the Lifestyle team presented the bench they had purchased with their funds raised through their Lifestyle team work. They would like the bench to be placed in the Play area at the Village Hall. Praises and thanks were given by all.

2b) Member of the public, Tony Mayman, said he had concerns about the new road surface between Aldbrough and Flinton. There are furrows in the road which are gathering road surface water which in turn will freeze and make this road treacherous. **TO RESOLVE;** Clerk to contact Mike Peake, ERYCC

3. **DECLARATIONS OF INTEREST;** none

4. **TO APPROVE THE MINUTES;**

The minutes of the meeting held on Monday 14 October 2013 were accepted as a true record and signed by the Chair.

- 4A **POLICE MATTERS:**

Chair read out the crime reports for the month of October as sent by PC Bainton. Many parishioners have been issued alarms for their sheds.

5. **CLERKS EQUIPMENT;**

The committee agreed that a suitable computer should be purchased for administration use. **TO RESOLVE;** Clerk and Cllr Blackwell to source one.

**6. FOOTPATHS/RIGHTS OF WAY:**

Cllr Paul Woodward agreed to take over the managing of this area.

There was a discussion around the state of the bridge, which crosses a stream, just by the side of the Londis shop. Clerk said she has spoken to Andrew Chudley, Countryside Access Officer, who said the Bridge team within the ERYCC are sending an inspector to look at it and if deemed dangerous it will be removed. Andrew had said it would cost around £8000.00 to rebuild and there are no funds available in the ERYCC to do this. Clerk had discussed this with Cllr Steve Turner prior to the meeting who had said to 'wait and see what the Bridge Engineer reported'.

**7 CHURCH STEPS AND GATE:**

Two representatives from St Bartholomew's Church were present in the public's seats in response to being invited by the Committee to attend to discuss these issues. The Committee and the Church reps all agreed that the steps and gate were in bad repair and needed making safe. Cllr Geoff North and Cllr Malcolm Turner had visited the site and stated that the steps needed pointing up. The gate needed a hinge replacing and Cllr Geoff North said that he would be able to mend the gate himself. It had been noted by Geoff and Malcolm that the second step from the top was badly cracked and that its risers needed repairing. Cllr Steve Turner said he may have some oak to let them have to mend the gate with. Cllr Steve Turner also suggested it may be good idea to ask Trevor Moore for a price on repairing and pointing up.

There was discussion around who was responsible for the cost of the above. The Church Reps agreed that the Church funds should contribute towards the cost and were happy to have an estimate for the repairs and get them done. **TO RESOLVE;** Cllr Geoff North to deal with this.

**8. CHRISTMAS TREES;**

Cllr Geoff North has agreed to supply the outdoor Christmas tree and has very kindly offered to purchase it himself

St Bartholomew's Church have offered to supply the indoor Christmas tree and a cheque for £20 is to be issued to them for this.

The Chair explained that the Post Office Staff had an idea to put a Christmas tree up around the Cenotaph area, unfortunately the Council's insurance policy does not cover this as regards electric supply, safety and other issues. The committee agreed perhaps the Post Office could put one up on their own property if they wished.

**9. POOR FIELDS CHARITY;**

Cllr Steve Turner said that the vouchers which are to be distributed out to the elderly in the village, are in the process of being printed.

**10. PLAY AREA INSURANCE**

A bill dated 1/7/2013 was presented to the committee from Aldbrough Village Hall representatives for payment of £135 which is to re-pay the Village Hall who had paid for insurance of the Play area. The Aldbrough Parish Council to take over arranging their own insurance for the play area from 1<sup>st</sup> July 2014. **TO RESOLVE;** Clerk to pay the bill from funds and look into insurance quotes.

11. **COMMUNITY EMERGENCY PLAN**

A recent application for a Grant highlighted that the Emergency Plan needs updating. **TO RESOLVE:** Cllr Blackwell to obtain the template from previous clerk.

12. **SALT SPREADERS:**

Chair stated that the 3 salt spreaders were currently kept on the Post Office premises, however the spreaders could be kept elsewhere more accessible. A question arose around where the spreaders could be kept.

Volunteers are needed to offer to spread the salt.

Cllr Paul Woodward offered to be the Co-ordinator for this and will make a plan of where to keep the spreaders, a list of volunteers and where the salt will be kept.

**TO RESOLVE;** Cllr Paul Woodward to organise

13. **PLANNING APPLICATIONS:** Cllr Fox said there were none

14. **TO PRESENT MONTHLY ACCOUNTS:** Chair read out the accounts balances and signed the form.

15. **CORRESPONDENCE;**

The council received a letter from their Insurance company reminding of procedures to be followed regarding winter time and salt spreading – this was passed to Cllr Woodward.

15a). The Parish council received an email from a member of the public (Mr Walker) dated 1<sup>st</sup> November 2013 regarding there being no lighting whatsoever between Elm Grove to Queensmede. Chair stated this issue came under the ERYCC jurisdiction. **TO RESOLVE;** Clerk to write to Mr Walker with this information and who to contact.

16. **ANY OTHER BUSINESS:**

- a) Cllr Blackwell discussed the new street lights and when they were going to be switched on. Accordingly, members of the Committee had heard it was due to be fixed this week, but no date so far.
- b) Cllr Robinson said that the speed sign at Garton Road has been replaced, but is not working.
- c) Cllr Robinson discussed issues around the Allotment List. Accordingly the list has 3 people on the waiting list for obtaining an allotment plot. Cllr Robinson reminded everyone that there is a policy that if a person waiting on the list refuses a certain plot, they should then be put to the bottom of the list. Also Cllr Robinson said that the policy in allocating allotments is done by the whole committee at the meetings, not just one individual. **TO RESOLVE:** Cllr Floater said he would get an up to date list and check if people still wanted to be on the waiting list.

It was stated that if a person wished to give their allotment plot, notice should be given to end holding of plot on 1<sup>st</sup> January.

The hedge alongside 6 plots at the Allotment is overgrown. **TO RESOLVE;** Clerk to send out letters to the 6 plot holders requesting they clear space near the hedge so that the contractor can get near the hedge

- d) Cllr Robinson stated the Bus Stop Sign near The Crescent, Seaside Road, has snapped off. . He said that its post is only in the ground by around 12". **Also the Bus Stop sign near the Church is also broken. TO RESOLVE;** Clerk to contact EYMS
- e) Cllr Robinson discussed the July 2013 minutes. Some amendments still to be made in a correct manner. **TO RESOLVE;** Initially Cllr Blackwell/ Cllr Woodward to obtain access to the Web site
- f) Cllr Floater announced the Gas Site Meeting was due on Thursday 14 November.

The meeting was concluded and closed by the Chair who thanked everyone for attending and for their input. Ended 9.15 pm

**DATE OF NEXT MEETING:** MONDAY 9 DECEMBER 2013 at 7.30PM at THE PRIMARY SCHOOL

SIGNED: ..... DATE; .....