

Community Liaison Group Meeting

Date:	9 January 2014	Location:	Sports Hall, Aldbrough
Date issued:	17 January 2014	Recorded by:	Jayne Williams
Attendees:		Apologies:	
Steve Mattinson, EGPC (SM)	Additional distribution:	Kevin Blackwell, APC (KB)	
Mick Robinson, Aldbrough Sports Hall (MR)	Alastair Cleland, SSE	Cllr Peter Turner, ERYC (PT)	
Tim Floater, APC (TF)	Andy Wainwright, ERYC	Avril Crawforth, EGPC (ACr)	
Janice Harvey, St. Michaels Church (JH)	Shirley Ross, ERYC	Liz Boddy, Aldbrough School (LB)	
Billie-Jean Henry, local horse users group (BJH)	Barry Lee, Clerk EGPC		
Jayne Williams, SSE (JW)	Dave Smith, Clerk APC		
Michael Gillatt, SSE (MGi)	Diane Hindhaugh, ERYC		

Contact Details

Jayne Williams – Community Liaison Officer 07825 015537 (08:30 – 17:00)

Site Security - 01964 529451 (24 hrs a day)

Purpose of Meeting

- The Community Liaison Group will include representatives from the SSE, ERY Council, Aldbrough and Garton Parish councils and other relevant local interest groups.
- The Community Liaison Group shall provide a forum in which consultation can take place to consider the effects and issues which may arise from the development during its implementation and operation.
- The Community Liaison Group shall meet on a regular basis being at least once every six weeks.
- Meeting of the Community Liaison Group shall be open to members of the public, as observers.
- SSE shall nominate a Community Liaison Officer to act as point of contact; they will be a member of this Community Liaison Group.

Above is an extract taken from the Section 106

Meeting Notes

Item	Discussion
1	Apologies for absence Apologies were received from ACr.
2	Minutes of the previous meeting (22 November 2013) The minutes of the previous meeting were reviewed and agreed.
3	Matters arising <ul style="list-style-type: none"> • SSE have looked into the high level lighting and this should be switched off when not in use, MGi has reminded teams of the importance of switching off lights when not in use • JW has investigated the responsibilities of keeping the drains and ditches clear; a practical solution has been drawn up but is awaiting sign off from SSE legal. The CLG asked for an idea of timescales for this, JW to follow up.
4	Phase 1 Update MGi said that the site continues to operate normally. There will be some wellhead maintenance works starting on 20 January 2014, which will mean an increased workforce, some cranes and articulated vehicles on site. From 8 February, there will be approximately 1 month of 24 hour working. POST-

MEETING NOTE – The start date for this work has slipped by a number of weeks, I will therefore send an e-mail to the CLG to inform you of the revised start date, once it has been confirmed. MGi said he expected that the local communities may see increased lighting on site because of people working at night. JW reminded residents to let her know of any issues during this time so that she can investigate. MGi said that the stores building is now completed and the tree planting on top of the east bund is expected to take place over the coming months, before the end of the planting season in March. JH asked what the tree mix is going to be on top of the bund, is it fast growing etc? JW to find out. MGi confirmed that there would also be a maintenance contract in place for the bund planting.

MGi distributed some photographs of St.Michaels Wood and the wetland area that he had taken at the beginning of the week. He also went through the information regarding the ongoing maintenance of the woodland that will be taking place over the coming months, the details of which had been distributed to the CLG shortly before Christmas. Unfortunately, Heritage Hedging had not supplied information on what percentage of trees had been replaced up until now, (JW to include in the minutes.) JH asked if trees that failed again would be replaced for a third time? MGi confirmed that they would be but paid for by SSE rather than Heritage Hedging.

5	Phase 2 Update		
		There is no further update on Phase 2.	
6	Planning conditions		
		Removal of the temporary accommodation buildings on site began on 5 December 2013.	
7	Feedback from Community Liaison Officer		
		The third community newsletter was distributed w/c 2 December to around 700 households in Aldbrough, Garton, Grimston and Fitling. Both of the SSE gas storage sites in East Yorkshire raised funds for the Mission Christmas appeal, raising £235, an amount which was matched by SSE, to help disadvantaged youngsters in the local area. A press release was sent to the Hull Daily Mail.	
8	Community Concerns		
		One noise complaint was received for 26 December 2013, which was investigated; no activities were occurring on site. A vibration complaint was received on 2 January 2014, which was investigated. MGi spoke with the complainant and explained that SSE did not believe the vibration was linked to the site.	
9	Any other business		
		MR gave an update on the Aldbrough first responders. He also said that Aldbrough parish council had been updating their emergency plan and asked if the details in the plan provided by SSE when it was written were still relevant, JW to confirm and get back to MR. MR also asked for an SSE staff member to use their 'Community at Heart Day' to help at a fundraising event that he is organising, JW to ask for a notice to be put up at the site.	
10	Public Discussion		
		<p><u>A member of the public</u> asked about noise during the forthcoming wellhead maintenance works, and asked for generators to be as soundproof as possible, or perhaps mitigate noise with hay bales etc. MGi to discuss with maintenance teams.</p> <p><u>A member of the public</u> said that they were new to the area and would appreciate some further information, maps of the woodland etc with regards to the project. JW to provide.</p> <p><u>A member of the public</u> reported that high level and low level lighting had been on at the same time on the driveway and asked if this was necessary. MGi confirmed that staff can control the lighting and he will remind them to switch off lights when not in use.</p>	
11	Date and Time of Next Meeting		
		SM raised the frequency of the meetings and suggested making them less frequent as the site is now operational. There was some discussion and it was agreed that meetings would take place quarterly from now on, but this would be reviewed on a regular basis. However, the next meeting will take place in 9 weeks time, so that it is within this years planting season. The next meeting will take place on Thursday 13 March at 18:45 at the Methodist Chapel in Garton.	
	Actions	Action by	Date

	JW to write up and distribute minutes within 7 days.	JW	21 Nov
	SSE to investigate timescales for a solution for drain and ditch clearance to be finalised.	SSE	ASAP
	JW to confirm if the details for SSE and the assistance it could provide in Aldbrough's emergency plan are still relevant, and get back to MR.	JW	ASAP
	JW to ask for 'Community at Heart' volunteers for a fund raising day in Aldbrough on 19 February.	JW	Before 19/02
	MGi to discuss with the wellhead maintenance teams possible measures of keeping noise from generators to a minimum.	MGi	ASAP
	JW to provide further details, maps of the woodland area etc to the couple new to the area.	JW	ASAP